

Global Talent Trainee Program

A significant step to your Professional Career!

I. GENERAL INFORMATION

Location: Ho Chi Minh City, Vietnam

Duration: 1 – 12 months, decided upon interview

Company Profile: VMir.Co (<https://www.vmir.co>) is

- A Start-up company that aims at becoming a Global Enterprise
- Focused on application of high technology and the use of cyber-physical systems on healthy & clean foods
- Japanese Quality Customer Service
- Customer-oriented, Innovative, Tech-oriented and Fast-paced
- A work-life balance environment for creative, dynamic and committed employees

About EasyFoods:

EasyFoods – The Easiest Way to Get Foods, is a mobile application that connects customers with farmers who is producing non-toxic, internationally certified agricultural products and recommends the best nutrition diet for individuals. The uniqueness of EasyFoods is its **Humane Objective aiming at Better Quality of Life and Health**. Our Competitive Factors are:

1. Trustworthy Products that are Certified to be the Finest by International Organizations and qualified to be exported to Europe and America.
2. Fast and Convenient Shopping Experience with Virtual Assistant, Application of Mobile App, E-Commercial, Wide Network of Suppliers and Retailers, Japanese quality service.
3. Tailored Nutrition Diet for individuals that recommended by nutritionists.

In a long-term, our primary social development goals are (1) Raising awareness on consuming healthy and clean foods and applying healthy nutrition diet (2) Motivating farmers to apply Global Good Agriculture Practices for a prosperous life and the enhancement of values for agricultural products.

II. PROGRAM INFORMATION

Recruiting Positions:

- Application Developer (iOS and Android)
- IPO/ICO Specialist
- Marketing Specialist
- Business Legal Counsel
- Project/Strategy Administrator

Why Should You Apply?

- Starting remuneration ranges from 150 – 1000 USD/ month, commensurate with position, duration of traineeship, qualifications and experience
- 30% Remuneration + 70% 1-year-contracted Bonds, convertible to company's stocks at IPO
- Professional specialized mentorship and training programs
- Enhancement of leadership skills for your professional career
- Opportunity to become official full-time employee of VMir.Co as international coordinator
- Dynamic, self-developed global working environment
- Excellent growth and advancement opportunities at a Start-up Company
- Work on the cutting edge of technology with the best equipment and software
- Certification of Excellence upon Traineeship Completion!

Selection Process

- Round 1: Application (*Deadline: January 18th, 2018*)
- Round 2: Characteristics Assessment
- Round 3: Interview (Phone/Skype/Face-to-face...)

Work Hours

- 8:00 – 17:00 (Lunch Break: 12:00 – 13:00), Monday – Friday
- Part-time options are available

If you find yourself matched with any opportunity below, please forward your resume or CV, cover letter stating your interest, availability and portfolio (if applicable) or any questions to Ms. Thom by emailing to thom.trinh@vmirco.com

Application Developer

Job Descriptions

- Design and build advanced EasyFoods applications on Android and iOS platform
- Collaborate with a team of IT professionals to set specifications for EasyFoods application
- Work with outside data sources and APIs
- Unit-test code for robustness, including edge cases, usability, and general reliability
- Work on bug fixing and improving application performance
- Design creative prototypes according to specifications
- Perform unit and integration testing before launch
- Conduct functional and non-functional testing
- Evaluate EasyFoods continuously to reprogram, update and add new features

Qualifications

- Working experience in iOS/Android development
- Have published one or more iOS/Android apps in the app store (*Preferred*)
- Experience working with remote data via REST and JSON and/or iOS frameworks such as Core Data, Core Animation, Core Graphics and Core Text
- Experience with third-party libraries and APIs
- Ability to program in at least one programming language such as C#, Java (J2EE) etc.
- In-depth knowledge of programming for diverse operating systems and platforms using development tools
- Excellent understanding of software design and programming principles
- A team player with excellent communication skills
- Analytical thinking and problem-solving capability
- Great attention to detail and time-management skills
- BSc/BA in computer science or relevant field is preferred; MSc/MA will be appreciated
- Certified application developer is a plus

IPO & ICO Specialist

If **YOU** are a competent professional IPO/ICO Specialist and able to comprehend financial reports, execute investments, grasp opportunities to increase company's charter capital, then... **YOU ARE WARM-HEARTEDLY WELCOME!!!**

We are "hunting" for **YOU** to execute financial plans to reach targets of investors, bankers and individuals to help enhance our growth of charter capital and start-up's financial strength!

Job Description:

- Prepare financial statements and footnotes
- Responsible for drafting of the M&A, and acting as the primary liaison with bankers, auditors, investors, attorneys, etc.
- Communicate with individuals and investors to generate charter capital

Qualifications:

- IFRS 15 and 16 readiness assessments
- Good IFRS 2 experience
- M&A - Act as the technical lead on future transactions
- Listed experience and IPO/ICO readiness
- Good working knowledge of distributable reserves
- Good knowledge of cryptocurrency and ICO process
- BA or BS degree in Finance and Accounting is preferred
- CPA, preferably from a Big 4
- Prior experience with acquisitions and consolidations, as well as writing technical memos
- Superior communication and leadership skills

Marketing Specialist

Job Description:

- Conduct market research to find answers about consumer requirements, habits and trends
- Brainstorm and develop ideas for creative marketing campaigns
- Assist in outbound or inbound marketing activities by demonstrating expertise in various areas (content development and optimization, advertising, events planning etc.)
- Liaise with external vendors to execute promotional events and campaigns
- Collaborate with marketing and other professionals to coordinate brand awareness and marketing efforts; create advertising material (e.g. brochures and newsletters)
- Plan and execute initiatives to reach the target audience through appropriate channels (social media, e-mail, TV etc.)
- Analyze marketing data (campaign results, conversion rates, traffic etc.) to help shape future marketing strategies
- Create reports on marketing and sales metrics, results of past campaigns
- Monitor competitors' marketing activities

Qualifications:

- Thorough understanding of marketing elements (including traditional and digital marketing such as SEO/Social media etc.) and market research methods
- Demonstrable experience in marketing data analytics and tools
- Solid computer skills, including MS Office, marketing software (Adobe Creative Suite & CRM) and applications (Web analytics, Google AdWords etc.)
- Well-organized and detail-oriented
- Exceptional communication, writing and language skills
- English proficiency is required. Additional foreign language will be considered as asset
- Commercial awareness partnered with a creative mind
- BSc/BA in marketing, communications or equivalent is preferred

Business Legal Counsel

Job Description:

- Give accurate and timely counsel to executives in a variety of legal topics (labor law, partnerships, international ventures, corporate finance etc.)
- Collaborate with management to devise efficient defense strategies
- Specify internal governance policies and regularly monitor compliance
- Research and evaluate different risk factors regarding business decisions and operations
- Apply effective risk management techniques and offer proactive advice on possible legal issues
- Communicate and negotiate with external parties (regulators, external counsel, public authority etc.), creating relations of trust
- Draft and solidify agreements, contracts and other legal documents to ensure the company's full legal rights
- Deal with complex matters with multiple stakeholders and forces
- Provide clarification on legal language or specifications to everyone in the organization
- Conduct your work with integrity and responsibility
- Maintain current knowledge of alterations in legislation

Qualifications:

- Proven experience as a legal counsel in business environment
- Excellent knowledge and understanding of corporate law and procedures
- Full comprehension of the influences of the external environment of a corporation
- Demonstrated ability to create legal defensive or proactive strategies
- High degree of professional ethics and integrity
- Sound judgement and ability to analyze situations and information
- Outstanding communication skills
- BSc degree in Law or J.D. degree is preferred
- MA or BSc in Business Administration will be considered an advantage

Project/Strategy Administrator

Job Descriptions

- Break projects into doable tasks and set timeframes and goals, create and update workflows
- Monitor project progress and address potential issues
- Coordinate quality controls to ensure deliverables meet requirements
- Measure and report on project performance
- Understand and shape the company's strategy and mission
- Develop plans to materialize strategy and analyze business proposals
- Research competition to identify threats and opportunities
- Assess the company's operational and strategic performance
- Align processes, resources-planning and department goals with overall strategy
- Construct forecasts and analytical models
- Monitor and analyze industry trends and market changes

Qualifications

- Work experience as a Project Administrator, Strategy Planner, Business Consultant, Project Coordinator or similar role(s)
- Hands-on experience with flowcharts, technical documentation and schedules
- Knowledge of project management software (e.g. Trello or Microsoft Project)
- Solid time-management skills
- Organizational and leadership skills
- Excellent communication skills
- PMP / PRINCE2 certification is a plus
- Understanding of market research and data analysis
- Knowledge of business operations and procedures
- Analytical mind with problem-solving aptitude
- BSc/BA in Business Administration, Marketing, Finance or a related field; MSc/MA/MBA is a plus